



West Bengal Minorities Development & Finance Corporation

(A Statutory Corporation Under the Govt of West Bengal)

ENQUIRY REPORT FOR TERM LOAN

Dt. of Enquiry _____ Police Station _____ Name of the Enquiry Personnel _____

About the Applicant

Name _____ Qualification _____ age _____ Yrs.

Father's / Husband's Name _____

Residential Address (with land mark) _____ GP / Ward No. _____

Vill _____ P.O. _____ P.S. _____

Block _____ Dist _____ PIN _____

Nearest Land Mark _____ Ph. No. _____ Mobile No. _____

Marital Status _____ Size of the Family : Adult _____ Children _____

What the applicant is at present actually doing [in detail] ? _____

Where ? _____ How Long ? _____ Yrs.

Is the business place-rented / owned _____ Approx size of the place _____ ft X _____ ft

Business Address (with nearest Land Mark) _____

Annual turnover Rs. _____ Annual profit Rs. _____

Signature of the applicant

About the Guarantor

Name _____ Age _____ Yrs.

S / D / W of _____

Designation _____ Name of the Office / Institution _____

Office address _____ G.P. / Ward _____

P.S. _____ Block _____ Dist _____ Pin _____

Contact Ph. No. with S.T.D Code (Office) _____ Mobile : _____

Residential Address of Guarantor (with land mark) _____

Pin _____

Contact Ph. No.(Resi) with S.T.D. Code / Mobile No. _____

Whether stood as guarantor for any other beneficiary of **WBMDFC: Yes / No**

if yes, please give the details of beneficiary _____

Did you meet the Guarantor ? **Yes / No** if not, Reason _____

Signature of the Guarantor

About the Loan

Purpose of the loan _____

Name of the establishment / Shop _____

How much total amount is required for this work ? _____

Present value of Stock / Materials found in the establishment _____

His own contribution in terms of cash is Rs. _____

And in terms of Materials _____ Tools _____ Space _____

Nos. of person employed (if any) _____ Key person _____

How the loan will be utilized ? (Give break up) _____

General Observation

Certified that the details about the borrower and the Guarantor as mentioned in this enquiry report have

been verified by me from reliable documents and found _____

Signature of Enquiring Personnel with Stamp

Office Use Only

Seen the Enquiry Report dated The proposal is rejected due to /
issue Offer Letter for P.C. of Rs. for the said Project.

(Rupees in word)

Signature of Authorized Officer