



# West Bengal Minorities' Development & Finance Corporation

(A Statutory Corporation of Govt. of West Bengal)

Memo No -3393-MDC/OB-06

Date:05/08/2024

## NOTICE INVITING QUOTATION

### NIQ. NO: "Almirah/Blind-1 of 2024-25"

WBMDFC, invites Sealed Tender from the willing bona fide & resourceful agencies having experience in as per particulars given below :-

- i). Name of Work : Repairing & reconditioning & painting work of 6 (six) nos. Almirahs at 4<sup>th</sup> and 1<sup>st</sup> floor & Supplying, fitting, fixing, zebra blind, ( zebra blinds window treatments transform the light into the office ) at 6<sup>th</sup> floor CAO room, the H/Q of WBMDFC office Building during the 2024-25.
- ii) Time of Completion : 7 ( seven days) after issuing work order.
- iii) Eligibility Criteria : 1) Trade license, PAN Card, GST Registration certificates copies along with their quotation papers to be submitted.  
2) The agency must not have been blacklisted by any court or any Government/ Central/ Autonomous bodies/PSU and such future event the agency shall undertake to keep WBHC informed.
- iii). Last date of dropping Quotation : 09/08/2024 up to 2.00 PM  
vii). Opening date of Quotation : 09/08/2024 at 3:00 PM

### General Term & Condition

- 1) 3% security deposit will be deducted from the bill. Total security amount will be released after one year from the date of completion.
- 2) Quotationers will have to offer their rates (inclusive of all taxes) both in figure and words.
- 3) Conditional Rates will not be accepted. All corrections are to be initialled.
- 4) The work is to be carried out as per direction of Corporation. All agencies are requested to be present at the time of opening of sealed quotation.
- 5) Payment will be made after completion of work.
- 6) Managing Director, WBMDFC reserves the right to reject any quotation or all quotations without assigning any reason.

Encl: - Work schedule

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Managing Director,  
Date:-05/08/2024

Copy forwarded for information & wide circulation to the:

- 1) General Manager(Admin), WBMDFC.
- 2) General Manager ( Scholarship ), WBMDFC
- 3) Chief Account Officer, WBMDFC.
- 4) Office Notice Board.
- 5) Department Website.

  
Managing Director

### WORK SCHEDULE

**Name of Work:-** Repairing & reconditioning & painting work of 6 (six) nos. Almirahs at 4th and 1st floor & Supplying, fitting, fixing, zebra blind, ( zebra blinds window treatments transform the light into the office ) at 6th floor CAO room, the H/Q of WBMDFC office Building during the 2024-25

SI NO	Description	Unit	Quantity	Rate	Amount(Rs)
1	Repairing & repainting work of 6 (six) nos. almirah with powder coated colour & primer at 4th and 1st floor of WBMDFC Office building .	Each	6		
3	Supplying , fitting, fixing work Almirah Lock Godrej or equivalent .	Each	6		
5	Supplying, fitting, fixing, zebra blind, ( zebra blinds window treatments transform the light into the office ) at 6 <sup>th</sup> floor CAO room, the H/Q of WBMDFC office Building during the 2024-25 ( Sample to be approved by WBMDFC ) . ( Size = 8ftx6.5ft)	Sqft	52		
Total Basic Amount					
CGST					
SGCT					
Grand total Amount					

Jayenris Mondal  
SAE (WBMDFC)

05/08/2024

