



West Bengal Minorities' Development & Finance Corporation

(A Statutory Corporation of Govt. of West Bengal)

No: 4192 -MDC/MUT-1/22

Date: 01.01.2022

NOTICE INVITING QUOTATION

NIQ.NO: FOOD (MU)-01/3 of 2021-22

WBMDFC invites sealed quotations from the willing bonafide & resourceful suppliers/firms/agency having expertise in similar nature of work to undertake the following work, as per particulars given below:-

i). Name of Work : Supplying of food packets (Lunch, Dinner), refreshment with tea & coffee for Milan Utsav-2022 from the period 22nd to 30th January, 2022 at Park Circus Maidan, Kolkata.

ii). Eligibility of Agencies/
Suppliers /Firms :

- a. Valid Trade licence.
- b. PAN Card.
- c. GST Registration certificate.
- d. FSSAI Certificate.
- e. Income tax return for last two years.
- f. Firm/Company registration certificate.
- g. The agency must not have been Blacklisted any court or Govt./Central/state Autonomous bodies/PSU. In this regard, an undertaking will be submitted on their own letter head
- h. Credentials for similar nature of work to be executed under any Government organization of minimum value of 40% of the Estimated amount put to the Tender during last five years period prior to the date of issue of this NIT.

iii). Last date of Dropping
Tender : 14.01.2022 up to 5:00 PM

iv) Date of opening Tender : 14.01.2022 at 5:30PM

v). Time of Completion : As per work order.

Managing Director



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Guarantee on quality of goods:

- 1) The supplier shall have to guarantee the quality of goods supplied, strictly as per specification of contract/ purchase orders.
- 2) If the material supplied is found not as per contract/purchase order specification, the material shall be liable for rejection .The agency shall have to arrange replacement of material as per specification. If the supplier delays/ fails to make arrangement to replace the goods. Any extra expenditure incurred on this alternative arrangement shall be debited to the account of supplier under contract.
- 3) If supplier fails to make good this loss, the same shall be recoverable from the pending bills or security deposit.
- 4) The agency shall not indulge in supplying the rejected/returned packets. If the agency is found indulging such practice the work order shall be liable for cancellation, forfeiture of security deposit and black listing of firm/agency etc.

No advance payment would be released for such supply. However payment shall be released only after completion of Milan Utsav-2022.

Packaging & Transport:

1. The outer box must be marked with Name & address of manufacture/marketed by (if any), Weight (Gross/ Net), ingredient, expiry/ best before Period, month & Year of mfg, storage condition (if any), Nutritional Information, lot/batch/code number, any information required under FSSAI, Weight & Measures Act.
2. Material should not be in unsealed, damaged or wet condition or with any foreign matter present.
3. Carrier vehicle should be free from dust, dirt, any foreign matter as cement, cow dung etc & should be free from any objectionable smell.
4. All material in the carrier vehicle should be placed on a clean tarpaulin & should be covered properly from top with a tarpaulin.

GENERAL TERMS & CONDITION:

- a) Suppliers/Firms/Agency will have to offer their rates in item basis inclusive of G.S.T both in figure and in words in their letter pad in accordance with the attached work schedule
- b) Serving of meals through buffet system.
- c) Deployment of 12 no. of service boys out of which 4 no. of service boys dedicated for VIPs.
- d) Conditional rate will not be accepted.
- e) Performance Guarantee: 10% of total work order value to be deposited within three days from the date of issue of work order in favour of WBMDFC payable at Kolkata which is refundable after satisfactory completion of work. This security deposit will bear no interest.
- f) Multiple quotations by a single agency will not be entertained.
- g) The items shall have to be supplied in good condition and at punctual time frame.


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- h) Quality and other related things shall not be compromised.
- i) Sample of food to be submitted in the Office of WBMDFC Salt Lake, Sector-I, Kolkata – 700064.
- j) All condiments and cooking medium used should be procured in sealed and branded packets/ tins/ containers and conform to Age mark Grade 1.
- k) All food supplied should conform to all the provisions of **The Food Safety and Standards Act, 2006**, as amended from time to time.
- l) The agency will be responsible for providing all food items mentioned in LIST OF ITEMS.
- m) In case of any food poisoning/contamination the contractor will be held fully responsible and he will bear all the expenses caused due to food poisoning/Contamination.
- n) The food menu may be changed as per requirement of WBMDFC on daily basis within same rate.
- o) TDS will be deducted as per financial norms.
- p) No price escalation will be allowed during period.
- q) The bid shall remain valid for a period not less than 45 days (Forty Five days) from the last date of submission of financial bid/sealed bid. If the bidder withdraws the bid during this period of bid validity, his earnest money deposit will be forfeited.
- r) The agency will have to carry out his work in coordination with the work of other agency selected by WBMDFC to complete the work in scheduled time.
- s) All corrections are to be initialled. All participants are requested to be present during opening of sealed quotation.

Managing Director, WBMDFC reserves the right to reject any application/quotation or all applications/quotations without assigning any reason thereof.

Enc: Work Schedule



Managing Director

Memo No: 4192- MDC/ MUT1/22 (1/4)

Date: 01.01.2022

Copy forwarded for information and circulation to the:

- 1) Director, Directorate of Madrasah Education, Govt. of West Bengal
- 2) Secretary, Urdu Academy,
- 3) CEO, Board of Aquaf,
- 4) Departmental website



Managing Director

Memo No: 4192- MDC/ MUT-1/22 (2/4)

Date: 01.01.2022

Copy forwarded for information to the:

- 1) PA to Hon'ble Chairman, WBMDFC
- 2) General Manager(Admn), WBMDFC
- 3) Chief Accounts Officer, WBMDFC
- 4) Project Manager, WBMDFC



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No: 4192 -MDC/MUT-1/22

Date: 01.01.2022

WORK SCHEDULE

NIQ.NO: FOOD (MU)-01/3 of 21-22

Name of the work: Supplying of food packets (Lunch, Dinner), refreshment with tea & coffee for Milan Utsav-2022 from the period 22nd to 30th January, 2022 at Park Circus Maidan, Kolkata.

Sl. No.	Description of Item	Quantity	Unit	Rate (Rs.)	Amount (Rs.)
1	Supplying Tiffin packet for breakfast Menu detail of menus in a Packet are follows: korai sutir/Hing Kochuri - 4pcs, Aloo Dam/Cholar Torkari and Sweet-1pcs and the quoted rate should not be more than Rs 55/- per packet. Sample packet to be approved by the authority of WBMDFC prior to its supply. <ul style="list-style-type: none">Should be served hot as per practical maintaining Covid protocols.	1050	Nos.		
2	Supplying fitting & fixing in position 2 nos. Tea & Coffee Machines on hire basis (including materials and wbmdfc logo printed Cups) with 4 nos. distribution boy for 650 head (100 ml wbmdfc logo printed Cups) daily for 7 days as per requirement direction of the concerned officer-in-charge of WBMDFC. <ul style="list-style-type: none">Should be served hot as per practical maintaining Covid protocols.	4550	Nos.		
3	Supplying packets of mutton Biryani including spoon and napkins at Park Circus Maidan, Kolkata. Food packet should be supplied with prior approval within the following approved brands i.e Arsalan biryani, Indian biryani, Shiraz biryani & Aminia biryani & as per direction of the concerned officer-in-charge of WBMDFC. Packet Containing: Rice-125 gm Mutton -1pc (100-120 gm) Potato-1pc (80gm) Egg-1pc <ul style="list-style-type: none">Should be served hot as per practical maintaining Covid protocols.	1050	Nos.		
4	Supplying packets of Chicken Biryani including spoon and napkins at Park Circus Maidan, Kolkata. Food packet should be supplied as per direction of the concerned officer-in-charge of WBMDFC. Packet Containing: Rice-125 gm Chicken pc -1pc (80gm) Potato-2pc (90 gm) Egg-1pc <ul style="list-style-type: none">Should be served hot as per practical maintaining Covid protocols.	400	Nos.		

Total Amount=Rs

Add CGST @..... %=Rs

Add CGST @..... %=Rs.....

Total Tender Amount=

Managing Director