



West Bengal Minorities Development & Finance Corporation

(A Statutory Corporation of Govt. of West Bengal)

No: 3661 -MDC/OB-06

Date: 14.08.2023

NOTICE INVITING QUOTATION

NIQ.NO: FWT / MA &MED -01 of 2023-24

WBMDFC, invites sealed quotations from the willing bonafide & resourceful firms having experience in similar nature of work to undertake the following work , as per particulars given below :-

- i). Name of Work : Supplying, fitting and fixing one no. cignus type table for the chamber of the Secretary of MA & ME Department, Govt of West Bengal at 3rd floor, Nabanna, Howrah-711102.
- ii). Eligibility of Agencies : The willing agencies will have to submit copy of the following documents.
- Valid Trade Licence
 - P-tax Registration Certificate
 - PAN Card
 - GST Registration Certificate
 - Credentials for similar nature of work to be executed under any Government organization of minimum value of 40% of the quoted amount against this Tender during last five years period prior to the date of issue of this NIT/NIQ.
 - The agency must not have been Blacklisted any court or Govt. / Central/state Autonomous bodies/ PSU. In this regard, an undertaking will be submitted on their own letter head.
- iii). Last date of Dropping Quotation : 23.08.2023 up to 3:00 PM
- iv). Date of opening Quotation : 23.08.2023 at 4:00PM
- v).Period of Work : Ten (10) days from the day of issuing of work order.

OSD & EO
Managing Director



West Bengal Minorities Development & Finance Corporation

(A Statutory Corporation of Govt. of West Bengal)

General Terms & Condition:-

- 1) The willing agencies will have to submit the above mentioned copies along with the applications.
- 2) The entire furniture works will be executed as per work schedule.
- 3) Multiple quotation by a single agency will not be entertained.
- 4) Accordingly, Suppliers/Firms/Agency will have to offer their rates in item basis including all statutory Taxes both in figure and in words in their letter pad in accordance with the attached price schedule.
- 5) Conditional rate will not be accepted.
- 6) All corrections are to be initialled.
- 7) The items shall have to be supplied in good condition and at punctual time frame.
- 8) The bid shall remain valid for a period not less than 45 (forty five) days from the last date of sealed bid.
- 9) 3% Security money will be deducted from the bill submitted by the successful agency and this will be refunded after six month of completion of the work. The SD will bear no interest.
- 10) No price escalation will be allowed during the working period.
- 11) Payment will be made on actual consumption basis.
- 12) The work is to be carried out as per direction of appropriate authority of WBMDFC and all participants are requested to be present during opening of sealed quotation.

OSD & EO Managing Director, WBMDFC reserves the right to reject any application/tenders or all applications/tenders without assigning any reason thereof.

Encl: - Work **schedule**

No: 3661 -MDC/OB-06

Copy forwarded for information and circulation to the:

- 1) Directorate of Madrasah Education,
- 2) Secretary Urdu Academy,
- 3) Office Notice Board
- 4) Department Website

No: 3661 -MDC/OB-06

Copy forwarded for kind information to the:

- 1) PA to Hon'ble Chairman, WBMDFC
- 2) PA to Secretary, MA & ME Department, Govt. Of West Bengal
- 3) General Manager, (Admin), WBMDFC
- 4) Chief Accounts Officer, WBMDFC
- 5) Establishment Section, WBMDFC


OSD & EO
Managing Director
Date: 14.08.2023


OSD & EO
Managing Director
Date: 14.08.2023


OSD & EO
Managing Director



West Bengal Minorities Development & Finance Corporation

(A Statutory Corporation of Govt. of West Bengal)

No: 3661 -MDC/OB-06

Date: 14.08.2023

Work Schedule

Name of Work: Supplying, fitting and fixing one no. cignus type table for the chamber of the Secretary of MA & ME Department, Govt of West Bengal at 3rd floor, Nabanna, Howrah-711102.

Sl. No.	Description of Item	Image	Qty.	Unit	Rate	Amount
1	<p>Cignus Executive table: Made of 25mm thick MDF one side pre-laminate board confirming to IS-14587:1998 with 0.4mm PVC membrane pressed on to top Softclosing access flap with in-build power box are provided on work surface for wire management. Secondary Work Surface Made of 25mm thick MDF one side pre-laminate board confirming to IS-14587:1998 with 0.4mm PVC membrane pressed on to top. Modesty Panel Made of 25mm thick MDF one side pre-laminate board confirming to IS 14587 :1998 with 0.4mm PVC membrane pressed on to top. Understructure Made of 25mm Thick Pre-laminated twin board of E1-P2 grade and approved shade confirming to IS12823: 1990, Edge banded with matching 2 mm thick PVC lipping. Integrated Pedestal Made of 25mm Thick Pre-laminated twin board of E1-P2 grade and approved shade confirming to IS- 12823:1990, Edge banded with matching 2 mm thick PVC lipping. Drawer fronts made of 25mm thick MDF one side pre-laminate board confirming to IS-14587:1998 with 0.4mm PVC membrane pressed on to top Pedstal construction is BOX-BOX-FILE type which Uses powder coated 400 MM long metal Panel Drawer Slides. Drawer extension is 325 MM. Drawers have a soft closing & anti slam mechanism. Handles are provided for ease of opening.Pedestals are provided with lock for security.The authorized dealer of OEM should have Manufacturer should have BIFMA Member Certificate (ANSI/BIFMA - LEVEL® 2), India Design Mark Certificate, Green Guard (certificate from UL) , Green Pro , GRIHA, Indoor Advantage certification along with products certifications like; AIQTA, Furniture Sustainability Standard issued by BIFMA - ANSI/BIFMA - LEVEL® 2 . Other certificates ISO 9001:2015, ISO 14001:2015, ISO 50001:2018, ISO 45001:2018, ISO 13485 : 2016 (TUV) is mandatory. Any other Green guard certificate other than UL shall be rejected. Manufacturer should have Green Guard (certificate from UL), BIFMA , Green Pro, GRIHA,IAQ Certification for few of its products. All the ISO certificates should be obtained from (TUV) NABCB Supplier should have local service centre.</p>		1	Nos.		

Total Amount=Rs.

Add CGST @ 9%=Rs.

Add SGST @ 9%=Rs.....

Total Tender Amount including all statutory taxes=Rs.

KV/amm
SAC/WB MDC
14/08/2023

[Signature]