

# West Bengal Minorities Development & Finance Corporation

(A Statutory Corporation of Govt. of West Bengal)

No: 4083 -MDC/OB-06

Date: 18.09.2023

## NOTICE INVITING QUOTATION

NIQ.NO: CT (SC) /Amber -03 of 2023-24

WBMDFC, invites sealed quotations from the willing bonafide & resourceful firms having experience in similar nature of work to undertake the following work , as per particulars given below :-

- i). Name of Work : Supplying, fitting and fixing a computer table for the Chamber of the Special Commission of MA & ME department, Govt. of West Bengal at 1<sup>st</sup> floor of Amber Building, head office of WBMDFC salt Lake, Sector-I, Kol-64
- ii). Eligibility of Agencies : The willing agencies will have to submit copy of the following documents.
- Valid Trade Licence.
  - PAN Card.
  - GST Registration Certificate.
  - P-tax Registration Certificate.
  - Credentials for similar nature of work to be executed under any Government organization of minimum value of 40% of the estimated amount put to the tender during last five years period prior to the date of issue of this NIT.
  - The agency must not have been Blacklisted any court or Govt. / Central/state Autonomous bodies/ PSU. In this regard, an undertaking will be submitted on their own letter head.
- iii). Last date of Dropping Quotation : 26.09.2023 up to 3:00 PM
- iv). Date of opening Quotation : 26.09.2023 at 4:00PM
- v). Time of Completion : Fourteen (14) days from the day of issuing of work order.

OSD &EO  
Managing Director



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## General Terms & Condition:-

- 1) The willing agencies will have to submit the above mentioned copies along with the applications.
- 2) The entire furniture works will be executed as per work schedule.
- 3) Multiple quotations by a single agency will not be entertained.
- 4) Accordingly, Suppliers/Firms/Agency will have to offer their rates in item basis including all statutory Taxes both in figure and in words in their letter pad in accordance with the attached price schedule.
- 5) Conditional rate will not be accepted.
- 6) All corrections are to be initialled.
- 7) The items shall have to be supplied in good condition and at punctual time frame.
- 8) The bid shall remain valid for a period not less than 90 days (Ninety days) from the last date of sealed bid.
- 9) 3% Security money will be deducted from the bill submitted by the successful agency and this will be refunded after six month of completion of the work. The SD will bear no interest.
- 10) No price escalation will be allowed during the working period.
- 11) Payment will be made on actual consumption basis.
- 12) The work is to be carried out as per direction of appropriate authority of WBMDFC and all participants are requested to be present during opening of sealed quotation.

OSD & EO Managing Director of WBMDFC reserves the right to reject any application/quotations or all applications/quotations without assigning any reason thereof.

Encl: - Work schedule

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### Copy forwarded for information and circulation to the:

- 1) Directorate of Madrasah Education,
- 2) Secretary Urdu Academy,
- 3) Office Notice Board
- 4) Department Website

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### Copy forwarded for kind information to the:

- 1) PA to Hon'ble Chairman, WBMDFC
- 2) PA to Secretary, MA & ME Department, Govt. Of West Bengal
- 3) General Manager, (Admin), WBMDFC
- 4) Chief Accounts Officer, WBMDFC

OSD &EO  
Managing Director  
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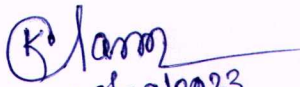


## Work Schedule

Name of work :- "Supplying, fitting and fixing a computer table for the Chamber of the Special Commission of MA & ME department, Govt. of West Bengal at 1st floor of Amber Building, head office of WBMDFC salt Lake, Sector-I, Kol-64".

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Sl. No.	Description of Items of work	Qty	Unit	Rate	Amount (Rs)
1	Trident Middle Table ERU (LHS) size : 1000 Width X 450 Depth X 743 Height (ERU).Top shall be of 18 mm thickness made of PLT board with 2 mm Edge banding. Wenge and savannah Maple PLT board shall be used. The Understructure shall be in pre-laminated panels made with PLT boards . Manufacturer should have BIFMA Member Certificate, India Design Mark Certificate, Green Guard , Green Pro , GRIHA, Indoor Advantage certification along with products certifications like; AIOTA, BIFMA level 3 conforms to ANSI/BIFMA e3-2014e Furniture Sustainability Standard issued by BIFMA. Other certificates ISO 9001:2015, ISO 14001:2015, ISO 50001:2018, ISO 45001:2018, ISO 13485 : 2016 (TUV) is mandatory. Manufacturer should have Green Guard, BIFMA , Green Pro, GRIHA,IAQ Certification for few of its products. All the ISO certificates should be obtained from NABCB (central Govt) accredited organization otherwise certificates will not be accepted. To inspect as per the requisite. Supplier should have local service centre.	1	No		
Total Amount =Rs					
Add CGST@9% =Rs					
Add SGST@9% =Rs					
Total amount inclusive all taxes=Rs					

  
18/09/2023  
SAE/WBMDFC.

  
OSD & EO Managing Director