



West Bengal Minorities' Development & Finance Corporation

(A Statutory Corporation of Govt. of West Bengal)

No: 2253 -MDC/OBM-13

Date: 18.09.2019

NOTICE INVITING QUOTATION NIQ.NO: Horticultural-01/2 Amber of 2020-21

WBMDFC, invites sealed quotations from the willing bonafide & resourceful firms having experience in similar nature of work to undertake the following work , as per particulars given below :-

- i). Name of Work : Maintenances of Existing 250 nos. ready pots with various plants on one year contract basis including watering, fertilizing, dewatering insecticide, replacement of the dead plants etc. of Amber Building of WBMDFC, Salt Lake, Kolkata-700064.
- ii). Earnest Money : Rs 2000/- will be deposited in favour of WBMDFC in form of DD from any Scheduled Bank.
- iii). Eligibility of Agencies : The willing agencies will have to submit copy of the following documents.
- a) Valid Trade Licence
 - b) PAN Card
 - c) GST Registration Certificate
 - d) Minimum one year experience of rendering similar natural of work under the establishment of this Government or Government of west Bengal/undertaking of this Government or Government of West Bengal or any Reputed Organization for at least two years.
- iv). Last date of Dropping Quotation : 30.09.2020 up to 3:00 PM
- v). Date of opening Quotation : 30.09.2020 at 4:00PM
- vii). Period of Maintenance : 1st October, 2020 to 30th September, 2021 as per issuing of work order.


Managing Director



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General Terms & Condition:-

- 1) The willing agencies will have to submit the above mentioned copies along with the applications.
- 2) The entire Maintenance works will be executed as per work schedule and direction by the appropriate authority of WBMDFC.
- 3) Accordingly, Quotationer will have to offer their rates in item basis including all statutory Taxes & Charges both in figure and in words in their letter pad in accordance with the attached price schedule.
- 4) Conditional rate will not be accepted.
- 5) All corrections are to be initialled.
- 6) All participants are requested to be present during opening of sealed quotation.
- 7) No price escalation will be allowed during the working period.
- 8) Payment will be made on actual consumption basis.

Managing Director WBMDFC reserves the right to reject any application/tenders or all applications/tenders without assigning any reason thereof.

Encl: - Work schedule

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Copy forwarded for information & wide circulation to the:

- 1) Spl. Secretary, MA & ME Department, Govt. of West Bengal
- 2) General Manager, WBMDFC
- 3) Chief Accounts Officer, WBMDFC
- 4) Technical Advisor to MD , WBMDFC
- 5) Office Notice Board
- 6) Department Website


Managing Director

Date: 18.09.2019


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WORK SCHEDULE

NIQ.NO: Horticultural-01/2 Amber of 2020-21

Name of the work: Maintenances of existing 250 nos. ready pots with various plants on one year contract basis including watering, fertilizing, dewatering insecticide, replacement of the dead plants etc. of Amber Building of WBMDFC, Salt Lake, Kolkata-700064.

Sl.No.	Description of Item	Duration Period	Unit	Rate including all statutory Taxes (Rs.)	Amount (Rs.)
1	Maintenances of existing 250 nos. ready pots with various plants on one year contract basis including watering, fertilizing, dewatering insecticide, replacement of the dead plants etc. of Amber Building of WBMDFC, Salt Lake, Kolkata-700064. (Daily man power to be supplied by agency)	12	Month		

(Handwritten signature)

(Handwritten signature)
18/9/2019
Managing Director