



West Bengal Minorities' Development & Finance Corporation

(A Statutory Corporation of Govt. of West Bengal)

Memo No -268 -MDC/MUT-1/21

Date: -16/01/2021

SHORT NOTICE INVITING QUOTATION SNIQ NO: "IDC/WBMDFC-Stall-1-2020-21 "


WBMDFC, invites Sealed Tender/ quotation from the willing bonafide & resourceful agencies having experience in as per particulars given below :-

- a). Name of Work : Concept & Informative Designing and decoration of WBMDFC Stall (30 ft X12 ft) and partial decoration of Career and NIFT student Stall each of 12 ft x10 ft (2nos) at Park Circus maidan during Milan Utsav-2021 for displaying the various schemes of the corporation"
- i.) Earnest Money : Rs.9500.00 in favour of WBMDFC through NEFT/RTGS (Beneficiaries Bank-. SBI, Salt lake Kolkata. IFS code No :- SBIN0001612, Bank A/c No :-35632345165
- ii) Time of Completion : 2(two) days after issuing work order.
- iii) Eligibility Criteria : 1)Trade license, PAN Card, P. Tax GST Registration Certificate and Credential certificates for execution of similar nature of work.
:2) I.T return for last one year to be submitted (2019-2020)
3)The agency must not have been blacklisted by any court or any Government/ Central/ Autonomous bodies/PSU and if such the agency shall undertake to keep WBMDFC informed.
- iii). Last date of dropping Quotation : 22/01/2021 up to 2.00 PM
- vii). Opening date of Quotation : 22/01/2021 at 3:00 PM

General Term & Condition

- 1) 8% security deposit will be deducted from the bill. Total security amount will be released after six months from the date of completion. Unsuccessful quotation earnest money will be released after issuing work order to successful quotation.
- 2) Quotationers will have to offer their rates (inclusive all taxes) both in figure and words.
- 3) Conditional Rates will not be accepted. All corrections are to be initialled.
- 4) The work is to be carried out as per direction of Corporation. All agencies are requested to be present at the time of opening of sealed quotation.
- 5) Payment will be made after completion of work.
- 6) Managing Director, WBMDFC reserves the right to reject any quotation or all quotations without assigning any reason.

Encl: - Work schedule

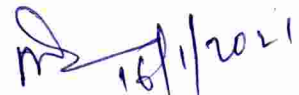

16/1/2021
Managing Director

Memo No – 268 /1(4)-MDC/MUT-1/21

Date: -16/01/2021

Copy forwarded for information & wide circulation to the:

- 1) Director, Directorate of Madrasah Education..
- 2) Dy Secretary, MA & ME Deptt. Govt. of West Bengal
- 3) Secretary , Urdu Academy.
- 4) Ex. Engineer, Bidhannagar West Division Salt Lake.


16/1/2021
Managing Director



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Memo No – 268 /1(6)-MDC/MUT-1/21

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- 1) General Manager (MN), WBMDFC.
- 2) General Manager (SR), WBMDFC
- 3) Chief Account Officer, WBMDFC.
- 4) Project Manager, WBMDFC
- 5) Office Notice Board. WBMDFC.
- 6) Department Website. WBMDFC.



16/1/2021
Managing Director

WORK SCHEDULE

SNIQ NO: "IDC/WBMDFC-Stall-1-2020-21 "

Name of the Work: "Concept & Informative Designing and decoration of WBMDFC Stall (30 ft X12 ft) and partial decoration of Career and NIFT Student Stall each of 12 ft x10 ft (2nos) at Park Circus maidan during Milan Utsav-2021 for displaying the various schemes of the corporation.

Sl No	Description of Item	Quantity	Unit	Rate (Rs)	Amount (Rs)
1.	<p>Concept & Informative Designing and decoration of WBMDFC Stall (30 ft X12 ft) and partial decoration of Career and NIFT student each of Stall 12 ft x10 ft (2nos) at Park Circus maidan during Milan Utsav-2021 for displaying the various schemes of the Corporation.</p> <p>Details of works to be under taken are as follows for WBMDFC Stall :- Supplying fitting & position of the following items on hire basis as per direction of the competent authority of WBMDFC</p> <ol style="list-style-type: none">1) Leather white sofa :: 2nos2) Round glass (Centre table) :: 2nos3) Leather banquet chair :: 8nos4) Wooden square table with locking system and printing of WBMDFC Logo :: 2nos5) Magazine stand :: 4nos6) Plotter cut out with LED strip7) Back Lit screen Board with LED panel :: 10 nosWooden cut out books shape standy :: 2nos8) LED plasma display TV 50 inch :: 4NOS9) Design facia with plotter cut out :: 30ft x 4ft10) 8mm ply fixing three side of wall black back star media flex :: 30ft x 10 ft + 12ft x 10(2nos)11) 20 watt spot light :: 20 nos12) LED light :: 10 nos14) New carpet flooring 2 layer (30 ft x 12ft) <p>Details of works to be under taken are as follows for NIFT & Career Stall :-</p> <ol style="list-style-type: none">1) banquet chair :: 6nos2) Round glass (Centre table) :: 2nos3) Wooden standy :: 2nos4) Spot light :: 12 nos5) Magazine stand :: 4nos	1	job		
Total Amount(inclusive all taxes)=					

 16/1/2021