



# West Bengal Minorities' Development & Finance Corporation

(A Statutory Corporation of Govt. of West Bengal)

**W.B. MINORITIES  
DEVELOPMENT & FINANCE  
CORPORATION**

**Nie-Q No. "Servers hiring for  
Aikyashree-1 of 2022-23"**

**WBMDFC** invites e- quotations for hiring Indian dedicated servers on rent basis & its management for hosting of Aikyashree Scholarship application. The Last date of submission of bid 21.07.2022 up to 2.00 pm. Corrigendum or addendum, if any, will be uploaded only in the Corporation's website. Details pls.visit at [www.wbmdfc.org](http://www.wbmdfc.org) and <http://wbtenders.gov.in> Toll Free No. 1800-120-2130  
Sd/-Managing Director



# West Bengal Minorities' Development & Finance Corporation

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No.2550-MDC/SSS-20

Dated: 04.07.2022

## Notice Inviting e-Quotation No. Servers hiring for Aikyashree-1 of 2022-23

Managing Director, WBMDFC invites e-Quotation for the work as detailed in the following table. (Submission of Quotation through online).

Name of the work	Earnest Money (Rs.)	Price of Technical, Financial Bid Documents, & other Annexure (Rs)	Time of Completion
<p>1) Hiring of 8(Four Application servers and Four Database servers)Indian dedicated servers on rent basis &amp; its management for hosting of AIKAYSHREE Scholarship application for 1(One) year.</p> <p><b>Server Specification</b>Processor: 40Core,Operating System: Linux (CentOS),RAM: 256GB, Hard Drive: 2 x 960GBSSD (RAID-1), Network Speed: 100 Mbps Uplink each server, Bandwidth Per Month: 5TB for each server, IP's: 2 IP Address, Email Software: By default, Supporting Application:PHP and .Net Framework, Database Software: PGSQL, Complete Setup,Dedicated Firewall and Complete Remote Access.</p> <p>Server Administration and Maintenance of Services of Servers(24x7)with expert technical personnel to extend help to application developers.</p> <p>2) <b>Backup Storage</b>Infra:E3-v1/v2 Quad Core Server, 32GB RAM, 2 x 8TB SSD, 5TB bandwidth per month, OS- Linux (CentOS), Network Speed: 100 Mbps Uplink.</p>	<p>EMD Amount: Rs.80,000.00</p>	<p>Intending tenderer shall not have to pay the cost of quotation documents for the purpose of participating in E-Tendering.</p> <p>The successful bidder will have to execute an agreement after receipt of work order. The cost of document price would be as per notification no. 452A/PW/0/10C-35/10 dated. 25.07.11 of PWD Government of West Bengal and shall have to pay during formal agreement after issuance of Work Order.</p>	<p>To be completed by 7days from the day of issue of work order.</p>

In the event of e-filing, intending tenderer may download the tender documents from the site: <http://wbtenders.gov.in> directly with the help of Digital Signature Certificate & submission of earnest money in favour of WBMDFC to be documented through e-filing mode by GRIPS.

### **Earnest money:**

An earnest money @Rs.80,000.00 shall be required to be deposited by every tenderer in favour of machine generated Relevant Account no.in the form of RTGS/NEFT of any Bank as per Govt. Order (**other than those who are exempted as per rule**).

Head Office : Amber, DD-27E, Sector-1, Salt Lake City, Kolkata - 700 064  
Phone : 033-2334-2893/4004-7469, Toll Free No.: 1800-120-2130, Web : [www.wbmdfc.org](http://www.wbmdfc.org)  
e-mail : [mdfc.wb@gmail.com](mailto:mdfc.wb@gmail.com)



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**Refund of EMD:** The Earnest money of all the unsuccessful Tenderers will be refunded as per online system as per Govt. Order vide order No: 3975 –F(Y) Dated 28<sup>th</sup> July, 2016 of Secretary, Finance department, Govt.of West Bengal.

## Eligibility Criteria of the Agency/Bidder:-

- 1) The Bidder should be a registered Company or Partnership or LLP or OPC or Proprietary Firm in India for over 6 years. A copy of certificate of incorporation / relevant document to be enclosed.
- 2) The Bidder should have minimum 3 years' experience in State/ Central Government undertaking, Statutory/ Autonomous bodies constituted under Central/ State statute providing hosting services. A copy of work orders to be enclosed.
- 3) PAN, Up to date Professional Tax clearance, Valid Trade License, GST registration Certificate with up to date return copy to be accompanied with the Technical Bid document. Income Tax (Saral) Acknowledgement Receipt for assessment year (2021-2022) to be submitted.
- 4) Audited Balance Sheet and provisional Balance Sheet for the last three years to be enclosed.
- 5) The bidder /agency must not have been blacklisted by any Court of Law or any Government /Central Autonomous bodies /PSUs and in any such future event. A undertaking on bidder organization's letter head to be enclosed.

## **Other terms and condition of the credentials-**

- 1) i) Certificate issued by the competent authority of a State/ Central Government undertaking , Statutory Autonomous bodies constituted under Central/ State statute, on the executed value of completed/ running work will be taken as credential.  
ii) The prospective bidders shall have in their full time engagement experienced technical personnel.  
iii) Registered or Notarized Deed of partnership Firm/ Article of Association & Memorandum, If any.  
iv) If any Agency/Bidder is exempted from payment of EMD, copy of relevant Government order needs to be furnished.  
v) Where an individual person holds a digital certificate in his own name duly issued to him against the company or the firm of which he happens to be a director or partner (even Managing Director), such individual person shall while uploading any tender for and on behalf of such company or firm, invariably upload a **separate copy of registered power of attorney** (notarized not to be allowed) showing clear authorization in his favour, by the rest of the directors of such company or the partners of such firm, to upload such tender. The power of attorney shall have to be registered in accordance with the provision of the Registration Act, 1908.  
vi) No **CONDITIONAL/ INCOMPLETE TENDER** will be accepted under any circumstances.  
viii) List of "Technically Qualified Bidders" will be published in the web portal only.  
ix) Financial Bid will be opened after 48 hours of publication of Technical Bid.  
x) If any discrepancy arises between two similar clauses on different notifications, the clause as stated in late notification will supersede former one.  
xi) The partnership firm shall furnish the registered or Notarized partnership deed and the company shall furnish the Article of Association and Memorandum.

The rate of tender is to be submitted with duly digitally signed in the <https://wbtenders.gov.in> within date and time as stipulated in NIT.

The bid shall remain valid for a period not less than 120 days (One hundred twenty days) from the last date of submission of financial bid/sealed bid. If the bidder withdraws the bid during this period of bid validity, his earnest money deposit will be forfeited.



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If any tenderer withdraws his offer before acceptance, without giving any satisfactory explanation for such withdrawals, he may be disqualified from participating in any future NIT of this office for a minimum period of 1(one) year and suitable action, as deemed fit, will be taken by the Tender inviting authority.

If the last date falls on holidays or on bundh day or on natural calamity, the date shall automatically defer to the next working day.

All intending Bidders are requested to remain present in the Chamber of the Managing Director, WBMDFC to witness tender opening procedure. After opening financial bid, if situation demand, Managing Director, WBMDFC may call offline open bid/sealed bid against the qualified bidders to lower down the offer rates.

The accepting authority of WBMDFC reserves the right to reject any or all the tender without assigning any reason whatsoever and he will not be bound to accept either the lowest tender or any of the tender.

Successful tenderer will have to produce original GST Registration, and PAN Card etc. (as applicable) for verification prior to issuance of Work Order.

## Intending Bidders should be uploaded documents as per following:

- NIT
- Form-I and Form-II (enclosed with this NIT) on companies letter head must properly filled up, scanned and up- loaded.
- Submission of documents regarding EMD.

Sl. No.	Category Name	Sub Category Description	Details
A.	CERTIFICATES	CERTIFICATES	1. GST REGISTRATION CERTIFICATE 2. PAN card 3. P TAX (CHALLAN) (2021-22) 4. IT-SARAL for ASSESMENT YEAR (2021-22) 5. Certificate regarding non-black listed
B.	COMPANY DETAILS	COMPANY DETAILS 1	1. PROPRIETORSHIP FIRM {TRADE LICENCE CHALLAN (2021-22)} 2. PARTNERSHIP FIRM {Registered or Notarized Deed of partnership Firm/ Article of Association & Memorandum of company} 3. LTD. COMPANY {INCORPORATION CERTIFICATE, TRADE LICENCE CHALLAN(2021-22) 4. SOCIETY {SOCIETY REGISTRATION COPY, TRADE LICENCE CHALLAN(2021-22)& BYE LAW} 5. REGISTERED POWER OF ATTORNEY of COMPANY or FIRM 6. APPLICATION ( FORM-I&FROM-II)
C.	CREDENTIAL	CREDENTIAL1 CREDENTIAL2	SIMILAR NATURE OF WORK DONE in Govt./Semi Govt. Sector & COMPLETION CERTIFICATE WHICH IS APPLICABLE FOR ELIGIBILITY IN THIS TENDER



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Important information's:

## DATE AND TIME SCHEDULE:

Sl. No.	Particulars	Date & Time
1.	Date of uploading of N.I.T. & other Documents	04.07.2022 at 5.00 P.M
2.	Start of Documents downloading.	04.07.2022at 5.30 P.M
3.	Pre Bid Meeting at WBMDFC Office, Salt Lake (Offline)	07.07.2022 at 3.30 P.M
4.	Start of Bid submission.	08.07.2022at 04.00 P.M
5.	Last date of Documents downloading	21.07.2022at 2.00 P.M
6.	Last date of Bid submission.	21.07.2022at 2.00 P.M
7.	Date of opening of technical Bid.	25.07.2022 at 4.00 P.M
8.	Date of publication of list for technically qualified Bidders.	To be informed later on.
9.	Date, time and Place for opening of Financial Proposal (Online)	To be informed later on.

## LOCATION OF CRITICAL EVENT.

<b>BID OPENING</b>	At the Office of the Managing Director, West Bengal Minorities' Development & Finance Corporation, "AMBER" DD-27E, Sect-I, Salt Lake City, Kolkata-700064.
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The intending Tenderer are required to quote their rateswith the attached priced schedule.

During scrutiny, if it comes to the notice of the Tender Inviting Authority that the credentials or any other documents are incorrect/manufactured/fabricated or incomplete in any respect then the Tenderer will be out rightly rejected without any prejudice.

Before issuance of the WORK ORDER, the Tender Inviting Authority may verify the original credential and other documents of the lowest tenderer if found necessary. In case, if it is found that the documents submitted by the lowest tenderer is either manufactured or false; the work order shall automatically be stand cancelled and legal action as per prevailing rules shall be taken.

Accepted tenderer will have to purchase necessary tender documents as per notification No. 452-A/PW/0/10C-35/10, Dated. 25.07.2011 of PWD and make an agreement in non-judicial stamp paper Rs. 100/-

During evaluation the committee may summon of the tenderers and seek clarification / information or additional documents or original hard copy of any of the documents already submitted and if these are not produced within the stipulated time frame, their proposals will be liable for rejection.

## The Earnest Money may be forfeited:-

In case of a successful Bidder, if the Bidder fails within the specified time limit to Sign the agreement.



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## Financial proposal:

The financial proposal should contain the following documents in one cover (folder) i.e. Bill of quantities (BOQ) the Agency/Bidder is to quote the rate (percentage above/ below/ At par) online through computer in the space marked for quoting rate in the BOQ.

Only downloaded copies of the above documents are to be uploaded virus scanned & Digitally Signed by the Agency/Bidder.

1. **Penalty for suppression / distortion of facts**

Submission of false document by tenderer is strictly prohibited & if found action may be referred to the appropriate authority for prosecution as per relevant IT Act with forfeiture of earnest money forthwith.

2. **Opening of Financial Bid:**

1) Financial proposals will be open by the Managing Director, WBMDFC along with/ or his authorized representative electronically.

No objection in this respect will be entertained raised by any Bidders who will be present during opening of tender, or from any Bidder who will be absent at the time of opening of tenders.

## BOQ:

Sl. No.	Item Description	No.	Amount (Rs.) Inclusive all taxes
1	<b>Server Specification:</b> (Dedicated server at Location-India) Processor: 40Core, Operating System: Linux (CentOS), RAM: 256GB, Hard Drive: 2 x 960GB SSD (RAID-1), Network Speed: 100 Mbps Uplink each server, Bandwidth Per Month: 5TB for each server, IP's: 2 IP Address, Email Software: By default, Supporting Application: PHP and .Net Framework, Database Software: PGSQL, Complete Setup, Dedicated Firewall and Complete Remote Access. Server Administration and Maintenance of Services of Servers (24x7) with expert technical personnel to extend help to application developers.	8	
2	<b>Backup Storage Infra:</b> E3-v1/v2 Quad Core Server, 32GB RAM, 2 x 8TB SSD, 5TB bandwidth per month, OS- Linux (CentOS), Network Speed: 100 Mbps Uplink.	1	
*Grand Total (Rs.)			

\*Grand total will be considered for price evaluation.

\* Apart from the above quoted charges, no other hidden / additional charges will be allowed.

Note: Corporation reserves the right to hire of additional resources (Servers and other Hardware) during the time of work order or later if the situation so demands, but the charges will remain firm as quoted by the selected bidder.



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## Optional Services:

The bidder shall indicate the charges for the service listed below. However this will not be considered for price evaluation and bidder selection.

Sl. No.	Item Description	Amount (Rs.) Inclusive all taxes
1.	Additional 1TB Bandwidth charges per year for each server	
2.	Additional Network Speed: 50 Mbps Uplink charges per year for each server	
3.	Backup Storage Infra: additional 1 x 8TB SSD charges per year	

## GENERAL TERMS & CONDITION

1. The contract period for the servers hiring on rent basis & its maintenance to Corporation would be initially for one year and will be further extended based on the requirement of the Corporation on quarterly/half yearly/yearly basis unless it will stand cancelled on expiry contract or on written notice within 30 (thirty) days.  
The agreed price would be applicable throughout the contract period. No hike in price would be admissible.
2. Successful Bidder will have to support for 24x7 for smooth functioning of the applications process. If any complaint is lodged by Corporation the same must be attended to and resolved within an hour.
3. The Bidders are requested to submit the bids in English language only.
4. The hosting infrastructure should be of 3 tier standards.
5. Disaster recovery should be in place.
6. Successful Bidder should be ready with deliverables (Hardware and Software environment) within seven working days from the date of work order and servers should be ready for hosting.
7. The Software license keys should be kept confidential.
8. The web interface for Corporation administrator should be provided for managing Email accounts.
9. Transaction log for emails to be maintained.
10. Ticketing system (Bidder should have a ticketing system for logging complaints)
11. Database transaction log clearance and usage / hits should be available online to the Corporation.
12. Installation of any new software in hiring server should be done free of cost. The server must be supported any such installation.
13. The Corporation reserves the right to hire of additional resources (Servers and other Hardware) during the time of work order or later if the situation so demands.
14. 8% of the bill amount including Earnest money shall be kept as retention money which will be converted to security deposit. This amount will be released along with deposited earnest money after completion of the work (one year).
15. All statutory deduction of taxes as applicable as per rule will be deducted from the Bidder's bill.
16. Successful Bidder need to support to the Corporation with server configuration, database installation, required software installation, upgrade, migration of database, application, files, performance tuning, SSL certificate installation, etc.
17. Any type of administrative password should be kept confidential and not to share with others without consulting with the Corporation.

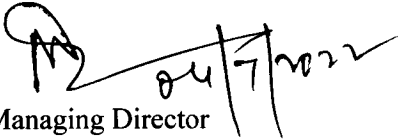


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18. Successful Bidder has to undertake that data should be preserved with proper security & safety and should not to share with others without consulting with the Corporation. If there is any breach of contract the terms with the successful Bidder will be cancelled forthwith and legal action will be taken as deem fit & proper.
19. Successful Bidder should have responsibility to take data backup day to day and also facility should be provided for periodically backup to WBMDFC's in house server/storage.
20. Rate should be quoted inclusive of all Taxes and charges.
21. Payment will be made on the quarterly basis on receipt of bill thereof.
22. Security hardening/ secured configuration of the hosting Infrastructure/ environment should be done through CERT-IN empaneled vendor or Government approved Agency's as per CERT-IN guidelines. The vendor will have to be conducted by the Successful Bidder at his/their own cost. Security Audit certificate to be handed over to the Corporation before go live of the application.
23. The Corporation reserves the right to terminate the work order with a thirty days' notice. And the contract of service/support may be terminated by issuing one month prior from Bidder side.
24. The successful Bidder will have to carry out the work in coordination with the work of other agencies selected by Corporation to complete the work in scheduled time.
25. An agreement has to be duly signed within seven days.

Enclose: Form-1 & Form-2 and priced schedule.

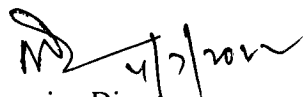
  
Managing Director

No.2550-MDC/SSS-20

Dated: 04.07.2022

Copy forwarded for information and circulation the:

1. Spl. Secretary, MA & ME Department, Govt. of West Bengal
2. Director, Directorate of Madrasah Education
3. General Manager (Admin), WBMDFC
4. Chief Accounts Officer, WBMDFC
5. Officer on Special Duty, WBMDFC
6. Internal Audit Officer, WBMDFC
7. System Manager, WBMDFC
8. Departmental website

  
Managing Director

No.2550-MDC/SSS-20

Dated: 04.07.2022

Copy forwarded for kind information to the:

1. Hon'ble Chairman, WBMDFC
2. Secretary, MA & ME Department, Govt. of West Bengal

  
Managing Director



**Work Schedule :- Notice Inviting e-Quotation No. Servers hiring for Aikyashree-1 of 2022-23**

Sl. No.	Item Description	No.	Amount (Rs.) Inclusive all taxesp
1	Server Specification: (Dedicated Server at location-India) Processor: 40Core, Operating System: Linux (CentOS), RAM: 256 GB, Hard Drive: 2 x 960GB SSD (RAID-1), Network Speed: 100 Mbps Uplink each server, Bandwidth Per Month: 5TB for each server, IP's: 2 IP Address, Email Software: By default, Supporting Application: PHP and .Net Framework, Database Software: PGSQL, Complete Setup, Dedicated Firewall and Complete Remote Access. Server Administration and Maintenance of Services of Servers (24x7) with expert technical personnel to extend help to application developers.	8	
2	Backup Storage Infra: E3-v1/v2 Quad Core Server, 32GB RAM, 2 x 8TB SSD, 5TB bandwidth per month, OS- Linux (CentOS), Network Speed: 100 Mbps Uplink.	1	

**Optional Services:**

Sl. No.	Item Description	NO.	Amount (Rs.) Inclusive all taxes
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2	Additional Network Speed: 50 Mbps Uplink charges per year for each server	1	
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*M* 4/7/2022