



West Bengal Minorities' Development & Finance Corporation

(A Statutory Corporation of Govt. of West Bengal)

Dated: .11.01.2021

No. 148- MDC/1Q-16

Notice Inviting e-Quotation No.MU-1 of 2020 -21

Managing Director, WBMDFC invites e-Tender for the work as detailed in the following table. (Submission of Tender through online).

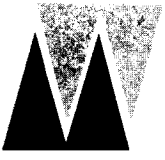
SL.NO.	Name of the work	Time of Completion	Name of the concerned division
1.	SITC of LED display at Park Circus of size 12ft x 8ft with proper fixing of structures ,making wooden platform for erection of the LED display units at different location in the venue and necessary materials ,instruments labour &cabbling from the CESC Power source point to the display point along with all allied works for at least (06)days. Qty - 6nos LED display units along with plasma TV(52 inches size -02nos.) including necessary connections & accessories and the work should be completed in all respect as per direction of Engineer-In Charge.	i). To be completed by 04 (Four days) from the date issue of Work order.	West Bengal Minorities' Development & Finance Corporation.

In the event of e-filing, intending quotationer may download the tender documents from the site: <http://tenders.gov.in> directly with the help of Digital Signature Certificate & earnest money in favour of WBMDFC to be documented through filing.

Earnest money:

An earnest money Rs.11000.00(Rupees Eleven thousand)only of the work put to tender shall be required to be deposited by every tenderer in favour of machine generated Relevant Account no.in the form of RTGS/NEFT of any Bank as per Govt. Order (other than those who are exempted as per rule) .

Refund of EMD: The Earnest money of all the unsuccessful Tenderers will be refunded as per online system as per Govt. Order vide order No: 3975 -F(Y) Dated 28th july, 2016 of Secretary, Finance department, Govt.of West Bengal.



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Eligibility Criteria of the Contractor:-

i) Bonafide and resourceful agencies having experience and credentials of similar nature of work of the Government/Semi Government, having at least 40% of the estimated value put to tender.

ii) Willing agencies shall have to produce through e-filing, necessary **credential certificates/ Payment certificate supported by completion certificate with respective BOQ mentioning feature of nature of work, value of work done** from the competent authority of State/Central Government, State/Central Government undertaking statutory/autonomous Bodies constituted under the statute of the Central/State Government issued not below the rank of Executive Engineer.

iii) Must have valid GST Registration number /certificate.

iv) Registered unemployed engineer Co-operative Societies/Registered unemployed labour-Co-operative Societies are required to furnish valid by-law, current audit report and other relevant supporting papers.

v) Valid up to date clearance of Income Tax Return last 3 years (2017-18,2018-19,2019-20).

/Professional Tax Clearance Certificate/ P.T. (Deposit challan)/PAN CARD/Trade License Voter ID Card for identification, Latest Income Tax acknowledgement Receipt for the latest assessment year to be documented through e-filing. (Non Statutory Documents).

vi) The bidder agency must not have been blacklisted by any Court of Law or any Government/Central Autonomous bodies/PSUs and in any such future event, the agency shall undertake to keep WBMDFC informed.

vii) Bank solvency certificate for Rs. 10 lac (Rupees Ten lac) to be submitted.

viii) The bidder Registered office of agency should be situated within the Municipal limits of Kolkata/Newtown.

ix) The agency must have proven experience in works of similar nature of Outdoor & Indoor advertising.

The prospective tenderer or any of their constituent partner must neither have abandoned any work nor their contract have been rescinded during the last 5(five) years. Such abandonment or rescission will be a reason for disqualification.

The rate of tender is to be submitted with duly digitally signed in the <https://wbtenders.gov.in> within date and time as stipulated in NIT /NIQ.

In case of partnership firm(s), the pledged instrument(s) must reflect the name(s) of the Firm and the name(s) and address (es) of the partner/partners who is/are authorized to pledge the same as in partnership deed(s). The Power of Attorney shall have to be registered in accordance with provision of Indian Registration Act, 1908 and Indian stamp Act. 1899.

The bid shall remain valid for a period not less than 45 days (Forty five days) from the last date of submission of financial bid/sealed bid. If the bidder withdraws the bid during this period of bid validity, his earnest money deposit will be forfeited.

If the last date falls on holidays or on bundh day or on natural calamity, the date shall automatically defer to the next working day.



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If any Quotationer withdraws his offer before acceptance of such offer and within a reasonable time without giving any satisfactory explanation for such withdrawals, he may be disqualified from participating in any future IT/NIQ of this office for a minimum period of 1(one) year and suitable action as deemed fit will be taken as per Tender clause. But their E.M.D will be forfeited

Statutory deduction may be made as per rule at the time of bill payment.

All intending bidders are requested to remain present in the Chamber of the MD to witness tender opening procedure. After opening financial bid, if situation demand, MD may call offline open bid/seal bid against the qualified bidders to lower down the offer rates.

The accepting authority of WBMDFC reserves the right to reject any or all the tender without assigning any reason whatsoever and he will not be bound to accept either the lowest tender or any of the tender.

Successful tenderer will be required to obtain valid Registration Certificate & Labour

License from respective Regional Labour Offices where construction work are proposed to be carried out as per clauses u/s 7 of West Bengal Building & other

Construction Works' Act. 1996 and u/s 12 of Contract Labour Deptt.

Successful tenderer will have to produce original GST Registration, and PAN Card

etc. (as applicable) for verification prior to issuance of Work Order.

BIDDING PROCEDURE, SIGNING AND SEALING OF BIDS: The bidder must submit his e-bid in two parts as mentioned below: **Part 1 :- Called "Technical Bid" & Part 2 "Financial Bid as per schedule**

Documents establishing Bidders eligibility (Technical Bid)

The following documents should first be self-attested by the authorized signatory of the bidder and then should be scanned and uploaded while submitting the E-tender as mentioned below :

Handwritten signature/initials



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Intending Bidders should be uploaded documents as per following:

- NIT/NIQ
- Form-I and Form-II (enclosed with this NIT) on companies letter head must properly filled up, scanned and up- loaded.
- Submission of documents regarding EMD.
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Sl No	Category Name	Sub Category Description	Details
A.	CERTIFICATES	CERTIFICATES	<ol style="list-style-type: none">Attested copies of the latest paid GST Challan & registration CertificatesA self-certified copy of PAN card issued to the entity by the Income Tax Deptt./ Scanned copy of PAN Card of Proprietor, as the case may be.P TAX (CHALLAN) (2019-20)Duly attested copy acknowledgement of the Income Tax for last two years beginning 01/04/2018 i.e. for 2018-19 & 2019-20
B.	COMPANY DETAILS	COMPANY DETAILS 1	<ol style="list-style-type: none">Duly attested copy of the valid TRADE LICENCE CHALLAN for the last two years beginning 01/04/2018 i.e. for 2018-19 & 2019-20Copy of the relevant ownership deeds e.g. Proprietorship/Partnership Deed. {Registered or Notarized Deed of partnership Firm/ Article of Association & Memorandum of company}The bidder shall submit full details of his ownership and control, or, if the Bidder is a partnership firm, joint venture, company or consortium, full details of ownership and control of each member thereof. In case of the latter, the authorized representative should be duly authorized by all the Owners/Partners/Executive Director in writing & this document must be uploaded along with the Bid documents.The bidder shall submit full details of his ownership and controlIn case of partnership firm, where no authority to refer disputes concerning the business or the partnership has been conferred on any such partner, the Bid and all other related documents must be signed by every partner of the firm.Bank solvency certificate for Rs. 10 lac (Rupees Ten lac)APPLICATION (FORM-I & FROM-II)
C.	CREDENTIAL	CREDENTIAL1 CREDENTIAL2	<ol style="list-style-type: none">SIMILAR NATURE OF WORK DONE & COMPLETION CERTIFICATE WHICH IS APPLICABLE FOR ELIGIBILITY IN THIS TENDERThe bidder agency must have completed at least two similar works with other organizations such as State /Central/ Government or Autonomous or PSU or Municipal bodies, etc. each costing not less than 40% of the tender value.

[Handwritten signature]
11/1/2021



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Important information's:

DATE AND TIME SCHEDULE:

Sl. No.	Particulars	Date & Time
1.	Date of uploading of N.I.Q. Documents	11.01.2021 at 5.00pm ✓
2.	Start of Documents downloading.	11.01.2021 at 5.00pm
3.	Start of Bid submission.	11.01.2021 at 5.00pm
4.	Last date of Documents downloading	19.01.2021 at 3.30pm
5.	Last date of Bid submission.	19.01.2021 at 3.30pm
6.	Date of opening of technical Bid.	22.01.2021 at 4.00pm
7.	Date of publication of list for technically qualified Bidders.	Offline in the office notice board will be declared in due time.
8.	Date, time and Place for opening of Financial Proposal (Online)	To be informed letter on.

LOCATION OF CRITICAL EVENT.

BID OPENING	At the Office of the Managing Director, West Bengal Minorities' Development & Finance Corporation, "AMBER" DD-27E, Sect-I, Salt Lake City, Kolkata-700064.
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Conditional/Incomplete quotation will not be accepted.

The intending Tenderer are required to quote their rate online inclusive of material cost ,transportation ,erection , mounting ,GST and other taxes with the attached schedule.

Contractor shall have to comply with the provisions of (a) the Contract Labour (Regulation Abolition) Act. (b) Apprentice Act. 1961 and (c) Minimum Wages Act, 1948 or the Notification thereof or any other laws relating to and the Rules made there under and order issued there under from time to time.

During scrutiny, if it comes to the notice of the Tender inviting authority that the credentials or any other documents are incorrect/manufactured/fabricated or incomplete in any respect then the Tenderer will be out rightly rejected without any prejudice.

Before issuance of the WORK ORDER, the tender inviting authority may verify the original credential and other documents of the **lowest / selected** tenderer if found necessary. In case, if it is found that the documents submitted by the lowest tenderer is either manufactured or false; the work order shall automatically stand cancelled and legal action as per prevailing rules shall be taken.

Accepted tenderer will have to purchase necessary tender documents as per notification No. 452-A/PW/0/10C-35/10, dated. 26.07.2011 of PWD and make an agreement in non-judicial stamp paper Rs. 100/- within 05 (five)days from the issuing of Work order.

Md 11/1/2021



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GENERAL TERMS & CONDITION

1. No idle labour charges will be entertained at any circumstances.
 2. The contractor shall procure and provide the best available materials as specified in work schedule duly approved by the engineering in-charge.
 3. No secured advance on materials is admissible.
 4. No mobilisation in advance is admissible under this contract.
 5. Necessary safety and security measure (viz. uses of safety belt nets helmets etc) to the workers are to be taken by the quotationer at his own cost. During execution of the work and till winding up of the programme, if any accident or mishap occurs, the entire responsibility will lie on the executive agency.
 6. **Value of work tender for may be increased or decreased at the absolute discretion of WBMFC in which case all the other terms and conditions of contract shall remain valid and binding notwithstanding such alteration. Hence, payment will be made on the actual quantity of work performed & certified.**
 7. **Salvage materials will be returned to the agency by reducing 5 % of the value.**
 8. The Agency will be liable to maintain the work at the appropriate service level to the satisfaction of the Engineer-in Charge at his own cost for the entire security period from the date of completion. If any defect/damage is, found during the period as mentioned above /out of order/Non-functioning (specially of LED display). The Tenderer should be responsible for immediate replacement /repair with in 3 hrs from the time of lodging complain , otherwise, penal action against the Agency will be imposed by the Department @ 10% of the tender value per hour The quantity of various items are approximate and may vary as per site condition and decision of WBMDFC. The agency will have to quote its rate considering the above aspect.
 9. The prices quoted shall be firm and shall remain applicable during the entire period of the contract till completion (including extension of time granted, if any) and no escalation in prices will be permitted due to increase in prices of materials, rise in labour prices or due to any other reasons.
 10. Contractor shall take every precaution to protect against damage breakage or pilferage of any material of Corporation and if such happened that will be borne by the contractor.
 11. All quantity of the items are approximate/variable. No claim of the contractor will be entertained if any one item or more than one item is not executed as per site condition or as per decision of the Corporation.
- The work shall not be treated as complete until and unless**
12. The site is clear from all unused, excess, waste material etc.
 13. The Contractor to the satisfaction of the Employer has rectified any damage caused by the Contractor to the location where the work is executed.
- Work Schedule attached:

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Copy forwarded for information and circulation the :

1. PA to Spl. Secretary MA & ME Department, Govt. of West Bengal
2. Director of Madrasah Education
3. Secretary Urdu Academy
4. Departmental website

No. 148- MDC/1Q-16

Copy forwarded for kind information to the:

1. PA to Hon'ble Chairman, WBMDFC
2. PA to Principal Secretary, MA & ME Department, Govt. of West Bengal


Managing Director

Dated: .11.01.2021


Managing Director

Dated: .11.01.2021


Managing Director



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Form-I

(To be furnished on Company's Letter Head)

- 1) I, the under-signed do certify that all the statements made in the attached documents are true and correct. In case of any information submitted proved to be false or concealed, the application may be rejected and no objection/claim will be raised by the under-signed.
- 2) The under-signed also hereby certifies that neither our firm M/S.....nor any of constituent partner had been debarred to participate in any tender/quotations by any Govt. Organization/Undertaking during the last 3 (three) years prior to the date of this N.I.T/N.I.Q.
- 3) The under-singed would authorize and request any Bank, person, Firm or Corporation to furnish pertinent information as deemed necessary and/or as requested by the Corporation /Department to verify this statement.
- 4) The under-signed understands that further qualifying information may be requested and agrees to furnish any such information at the request of the Corporation/ Department.
- 5) Certified that I have applied in the tender in the capacity of individual/as a partner of a firm and I have not applied severally for the same job.

Signed by an authroized officer of the firm

Title of the officer

Name of the Firm with Seal

Date:.....


Managing Director



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Form-II

STRUCTURE AND ORGANISATION

1) Name of Applicant :

2) Office Address :

Telephone No. :

Fax No. :

3) Name and Address of Bankers:.....

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Note: Application covers Proprietary Firm, Partnership, Limited Company or Corporation

Signature of applicant including title and capacity in which application is made


Managing Director

seal and Signature of the Quotationer